



**OAK PARK INDEPENDENT SCHOOL**

5801 Conifer Street • Oak Park CA 91377

(T) 818.597.4256 • (F) 818.735.3290

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*Kent Cromwell, Principal • [kcromwell@opusd.org](mailto:kcromwell@opusd.org)*

February 20, 2025

Dear Candidates for Graduation 2025,

Congratulations on your progress towards graduation!

**Commencement will be held on Thursday, May 22, 2025 at 5:30pm at Oak Park High School Stadium.** This will be a ceremony to honor you, the student, for completing all of the graduation requirements and is a meaningful event for parents, faculty, and the graduating class to celebrate your success.

Participation in the ceremony and receipt of your diploma is contingent upon successful completion of all graduation requirements. Please make every effort to ensure that you are making satisfactory progress towards completion and do not hesitate to contact school counselor, Jeremy Rogers, at [jrogers@opusd.org](mailto:jrogers@opusd.org) to ensure you are on track to graduate on time.

Please review the attached **Senior Calendar**, noting all important dates.

Should you have any questions please contact Jennifer Burstein at 818-597-4256.

Sincerely,

Kent Cromwell  
Principal

# 2025 OPIS Senior Calendar

February 28th	Deadline for Grad Night Form and \$260 payment. After February 28th the amount increases to \$300. Final Deadline 3/31/25. See link for payment information. <a href="https://ophsgradnight.wixsite.com/mysite">https://ophsgradnight.wixsite.com/mysite</a>
March 3rd	<b>Graduation Tickets on Sale through OPIS.</b> Turn in the ticket order form by April 19th to get your tickets with your Cap and Gown. Starting April 21st tickets will be available for purchase at OPHS Student Store or GoFan.
April 21st	<b>Senior Week Activity Form Collection Begins</b> - \$160 Payment can be made at the OPHS Student Store or on the WebStore. <b><i>\$300 if Senior Week and Prom are purchased together.</i></b>
April 21st	<b>Senior Prom Tickets on Sale</b> - \$160. Prom Guest Forms are available at the OPHS Student Store or on the Webstore. <b><i>\$300 if Senior Week and Prom are purchased together.</i></b>
May 5th - May 16th	Cap/Gown Distribution at OPIS in Room R1.
May 16th	<b>OPIS Senior Breakfast:</b> Location TBD: All OPIS Graduates are invited to attend, with teachers and administration, even if the student is not participating in the graduation ceremony. More information to follow.
May 17th	<b>Senior Prom - The "W" Hotel \$160.</b> Students must purchase Prom Tickets at the OPHS Student Store or on GoFan. Student Store Hours: M-F-8:00-3:30. <b>Students must present their OPIS ID at time of purchase.</b>
May 19th	<b>Senior Picnic-</b> 11:00am-2:00pm Location: Vasa Park, Agoura
May 20th	<b>Senior Magic Mountain Trip:</b> 8:45am-6:30pm. <i>*Must turn in all textbooks and Chromebook to attend</i>
May 21st and 22nd 8:30am-11:00am	<b>Graduation Rehearsals, OPHS Stadium "MUST DO" Day:</b> Sign up for Grad Night Bus. Graduates participating in commencement ceremony <b>MUST ATTEND ALL REHEARSALS.</b> Senior Breakfast May 21st following Rehearsal.
May 22nd	<b>Graduation Rehearsal</b> 8:30am-10:30am (Meet in the Gym) <b>Graduation</b> 5:00pm (Seniors Meet in Gym) <b>Graduation Ceremony</b> 6:00pm Approx. 8:30pm Seniors board buses for Grad Night.
May 27th - June 3rd June 1st	<b>Diploma Distribution:</b> OPIS R1 Students must return all outstanding materials to receive their Diploma. <b>Official Transcripts with External Credits Due to Mr. Rogers by June 1st.</b> School is Closed Monday, May 26th.

**Oak Park Unified School District  
Oak Park High School  
Important Graduation Information 2025**

Graduation is fast approaching and plans are progressing smoothly in preparation for an outstanding evening on **Thursday, May 22nd**. Students and staff are actively planning for the ceremony that will be the culmination of the last four years of their public secondary education. We know that parents are also eagerly planning for this night and will feel a great sense of pride as you attend Oak Park High School's 41<sup>st</sup> commencement ceremony. We have attempted to anticipate all of the questions that you might have and trust that the following information will help you in preparation for the final month of school.

- **Toddler/Baby Pictures** – When you walk across the stage before accepting your diploma, a slide with your senior photo and your baby/toddler photo will be on the Jumbotron behind you. This is a special OPHS tradition and a fun part of the graduation ceremony. If you have not had a senior portrait taken, you may not have a baby picture in the slide show. **Submit ONE photo to THIS FORM by April 30, 2025. DO NOT DROP OFF PHOTOS AT THE SCHOOL.**



**You can scan the QR code to submit a baby pic from your phone.**

- **Senior Week Activities Form Collection\* Begins Monday, April 21**. Seniors should submit the form(attached) and payment at the Student Store by **Monday, May 12th**. Cost is \$160.00. Please contact Loretta Brown (Lbrown@opisd.org) if you have a Magic Mountain annual pass. A discount may apply. (*\*Please see your counselor if you have any financial concerns*)
- **Prom** - Prom 2025 will be at the “W” Hotel on **Saturday, May 17, 2025, from 7:00 pm to 11:00 pm**. The cost will be **\$160.00 per guest**. Parking will be limited and there will be an additional cost charged by the venue so please plan accordingly. If bringing a guest from outside OPHS or OPIS, please get a Guest Pass Application, included in this packet, on the OPHS WebSite or from the Student Store.  
**Special Rate: \$300 if Senior Week Activities and Prom are purchased together!**

- **Graduation Tickets** – **Four** complimentary tickets will be provided to each senior in their cap and gown package. Everyone attending graduation must have a ticket. **Additional graduation tickets** may be purchased by filling out the attached Ticket Form and turning it into OPIS by April 19th or at the Student Store at OPHS for **\$15 each beginning Monday, April 21st** or on GoFAN via credit card. Younger high school students, middle school students, and elementary children will not be admitted unless ticketed and accompanied by an adult.
- **Caps and Gowns** – Caps and gowns have been ordered and will be available for pick up at OPIS in **R1 May 5th through May 16th**. Please check the gown when you receive it to ensure that there are no problems and that your cap fits. You are not to adorn your gown with any type of wreath or other decorative materials that are not a part of the standard cap and gown for either the picture or the ceremonies. These have proved to be a distraction in the past and we want to maintain uniformity for our ceremony. *\*Students must submit Senior Survey & FAFSA/CAADA to collect caps and gowns.*

- **Yearbook Distribution** – Oak Park High School and OPIS seniors are first in line to receive their yearbooks. Yearbook Distribution Day varies depending on when the books arrive, but will likely occur the week before senior finals. Students will pick up their yearbooks during lunch on the fire road in front of G-5. All students **MUST** show a photo ID in order to receive their yearbook. Students cannot pick up for other students. Prices will increase from \$115 to \$125 starting May 1st. You can purchase your book in person or online on the school's WebStore or at the student store. Students must show proof of a recent receipt. All yearbook information can be found at Ms. Carter's website: <https://bit.ly/ophsyearbookinfo>
- **Senior Breakfast** (Pavilion and/or outdoors) – OPHS PFA will serve a continental breakfast on **Wednesday, May 21** for all seniors, faculty and staff following graduation practice. Practice will begin promptly at 8:30 a.m. Seniors should bring their yearbooks so that they can use this time to have them signed. **All seniors are required to attend both scheduled graduation rehearsals.** Please have your student make arrangements with their work schedules to be able to attend these mandatory practices.
- **Graduation Rehearsals** – There will be two graduation rehearsals for all seniors. **Both rehearsals are mandatory in order to participate in the commencement ceremony. Students will need to plan ahead to make sure that work schedules do not interfere with these rehearsals.** The first rehearsal will be at 8:30 a.m. on **Wednesday, May 21** on the football field; the second will be at 8:30 a.m. on **Thursday, May 22** in the gym. We will rehearse until we have the ceremony down and will most likely take 1½ to 2 hours.
- **Graduation Time/Seating/Parking** – Graduation this year will begin at **5:30 p.m. on Thursday, May 22.** The stadium will be open for seating at 5:00 p.m. We will be asking our seniors to arrive by 4:30 p.m. It is anticipated that the ceremony will last approximately 1 hour and 30 minutes. As most of you know, on-campus parking is limited so please allow some time for walking to the stadium. Handicapped seating and parking will be provided for those requiring assistance. **Please call Mrs. DiCamillo, our office manager, at 818-735-3312 if you require help in this area. Please call prior to Tuesday, May 20,** in order to ensure enough time to set up the required assistance. We plan on posting a 48-hour advance notice about this special event so that people can park along Kanan Road.
- **Behavior/Conduct of Audience** – A great deal of time goes into the planning and preparation for commencement. Traditionally, graduation from Oak Park High School has been conducted in a formal, dignified, and student-centered manner. The graduates have agreed to refrain from calling attention to themselves in a way that would disrupt the ceremony or cause embarrassment to the class or school. The audience is also expected to adhere to these same standards of behavior. Each graduate deserves to have his/her moment in the spotlight. Yelling, whistling or use of noise devices (e.g. air horns) is disruptive and prevents the names of the graduates from being heard. Please show consideration for the students and provide an environment conducive to this dignified ceremony. Audience members will be asked to remain in the stands throughout the ceremony. **Balloons will not be allowed as they block the view of others.**
- **Dress Requirements** – Dress for the graduation ceremony should be appropriate for a dressy occasion.
- **Grad Night Party** – Students will meet on the Great Lawn to board the buses for the Grad Night party at approximately 8:30 p.m. Please be considerate of this time so that the buses can depart on time for the Grad Night event. As mentioned above, students will be changing into more casual dress for the all-night party.
- **Alcohol/Drugs** – No student will be permitted to participate in graduation or the Grad Night Party if there is evidence of prior consumption of alcohol or drugs. Likewise, no persons will be admitted as spectators to the graduation ceremony if there is evidence of the same. *Additionally, any student who consumes, distributes, or is found to be in possession of any form of alcoholic beverage, and/or drugs prior to or during any senior class activity will not be*

*allowed to participate in any remaining activities, the graduation ceremony, or the all-night Graduation party. These activities are not rights, they are privileges, and with these privileges there are responsibilities.*

- **Diploma Pickup** – All graduates will receive a diploma cover during the graduation ceremony. **Actual diplomas will be issued to students May 27 - June 3rd between 9:00 a.m. and 1:00 p.m. at OPIS in Rm. R1.** Graduates will have an opportunity during this time to pick up their diplomas and clear any outstanding fees. **Parents and graduates should take note that if diplomas are not picked up by June 3rd, they will not be available to pick up until back-to-school registration in August.**

# FIELD TRIP OR EXCURSION AUTHORIZATION AND MEDICAL TREATMENT AUTHORIZATION

☒ In-state

☐ Out-of-state

Completion of this form is required for all field trips/excursions.

Name of Student  
Oak Park High School  
Name of School  
Ms. Taousakis  
Supervising Teacher  
05/19/25 & 5/20/25  
Date(s) of Field Trip / Excursion  
\$160  
Cost of Field Trip / Excursion \*(Education Code § 35330(b))

Date of Birth (for emergency purposes)  
Senior Activities  
Class / Program  
5/19/25 Vasa Park 11:00 am - 2:00 pm  
Field Trip Location / Excursion Name  
5/20/25 Magic Mountain 8:45 am - 6:30 pm  
Time of Field Trip / Excursion  
Special Instructions:

## Transportation Provider

- I hereby give permission for my child (named above) to participate in this Field Trip or Excursion.
- Regarding special assistance/accommodations: Is special assistance/accommodation necessary for your child to participate in this Field Trip/Excursion?

☐ No ☐ Yes. Please explain: \_\_\_\_\_

- Regarding the administration of medication: All medications must be prescribed, including over-the-counter medications. Is your child required to take medication during the course of this Field Trip or Excursion?

☐ No ☐ Yes. Name and dosage of medication \_\_\_\_\_

Form SFA-5010, "Authorization for Any Medication Taken during School Hours," form SFA-5030, "Authorization for Medications Taken During School Hours, School Activities and Field Trips" or form SFA-5040, "Extended Field Trip or Excursion Medication Authorization" (which must be signed by parent/guardian and child's physician) must be on file in the school health office.

- If you have health insurance, please list:

Health Insurance Company	Policy Number	Group Number
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- Please list additional emergency contacts should the parent/guardian be unavailable:

Emergency Contact	Telephone
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Emergency Contact	Telephone
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- Conduct: I fully understand that all participants are to abide by and accept all rules and requirements governing conduct during the Field Trip or Excursion. To the extent permitted by the Education Code, any participant determined to be in violation of behavior standards will be sent home at their own or their parent/guardian's expense.
- Waiver or Claims for Liability: I understand that California Education Code, Section 35330 provides:  
"All persons making the field trip or excursion shall be deemed to have waived all claims against the district, a charter school, or the State of California for injury, accident, illness, or death occurring during or by reason of the field trip or excursion. All adults taking out-of-state field trips or excursions shall sign a statement waiving all claims."  
In providing consent for my child to attend and participate in this Field Trip or Excursion, I waive all claims against the district for injury, accident, illness, or death occurring during or by reason of this Field Trip or Excursion.  
I understand that the District does not require my child to participate in the Field Trip or Excursion, and I make this request voluntarily because I desire my child to participate in the Field Trip or Excursion. I also understand that if I do not consent to my child's participation, my child will be involved in alternative supervised activities, for which my child will receive full credit.
- In the event of illness or injury, I hereby consent to whatever transportation, x-ray, examination, anesthetic, medical, dental, or surgical diagnosis or treatment and hospital care from a licensed physician as deemed necessary for the safety and welfare of my child. It is understood that the resulting expenses will be the responsibility of the child's parent(s)/guardian(s).
- I have carefully read this authorization and fully understand its contents and voluntarily consent to its terms and conditions.

Signature of Parent/Guardian

Date

Home telephone

Work telephone

Mobile telephone

## TEACHER ACKNOWLEDGEMENT OF ABSENCE FROM CLASS

Student

Activity

Date

Teacher Approval

Date

Administrator Approval

Date

Your signature below will indicate your **ACKNOWLEDGMENT** of his/her absence from your class. All work missed is to be made up by the student.

Period 0 \_\_\_\_\_ Period 2 \_\_\_\_\_ Period 4 \_\_\_\_\_ Period 6 \_\_\_\_\_

Period 1 \_\_\_\_\_ Period 3 \_\_\_\_\_ Period 5 \_\_\_\_\_



# GRADUATION TICKET ORDER FORM

Return form and payment to  
Jennifer Burstein (R1) by April 19

\_\_\_\_\_  
Student Name

\_\_\_\_\_ X \$15.00 = \_\_\_\_\_ \*cash or check (payable to OPIS) only  
# of tickets

*Tickets will be available for distribution with Cap and Gown pick up.  
Cap and Gown Pick Up will be in R1 May 5th - May 16th.*

If you need additional tickets after the deadline of April 19, they will be available for purchase at the Student Store at Oak Park High School starting Monday, April 21. Standard store hours are listed below, however, check online at [www.oakparkusd.org](http://www.oakparkusd.org) or contact the school directly as hours may change due to scheduling.

**Student Store Hours (M-F)**

**8:00 - 3:30 pm**

*For Office Use Only:*

Amt. Rec'd \_\_\_\_\_

Check # \_\_\_\_\_ Cash \_\_\_\_\_

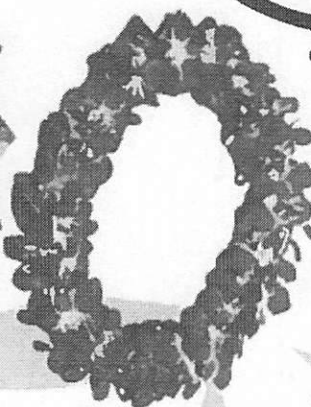
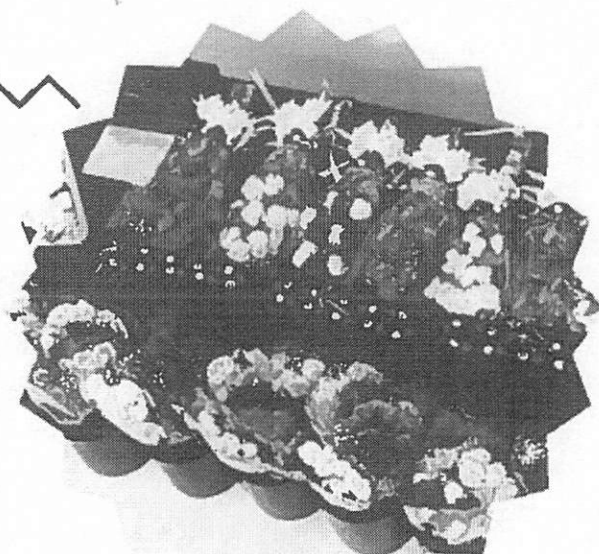
Receipt # \_\_\_\_\_

# GRADUATION



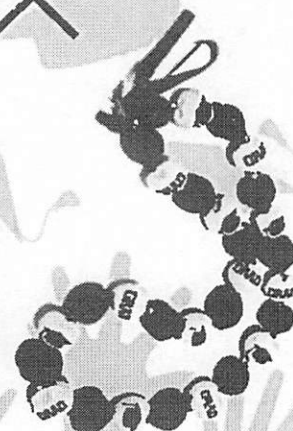
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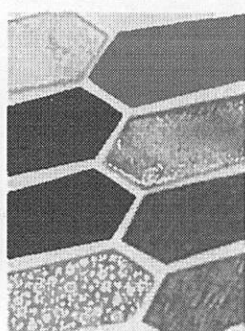
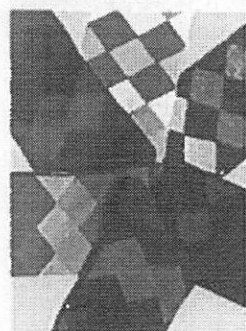
PRICES ARE FOR COAT + TAILOR  
AND INCLUDES DISCOUNT



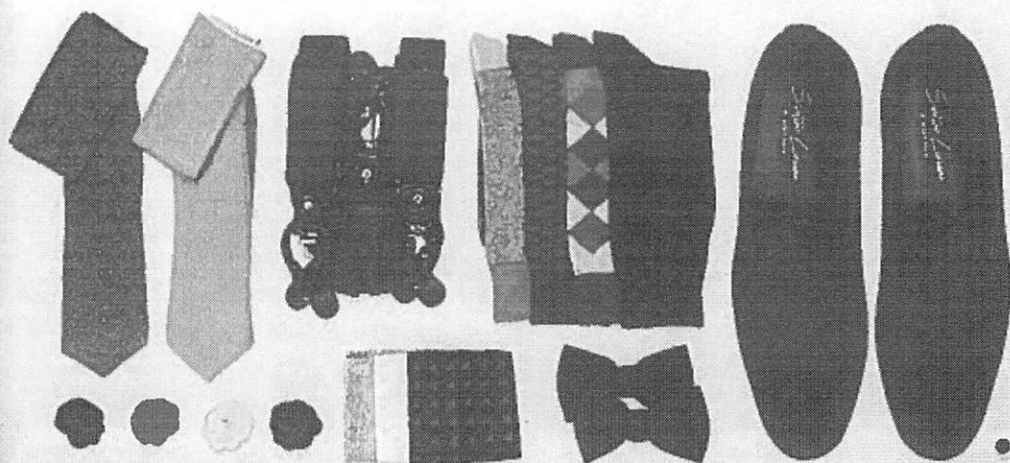
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Offers expire 3.31.25 and are valid for high school students only. Prices listed include discount and are not combinable with other offers. \$69 package is only available in stores, includes discounts and is not eligible for 20% off. To qualify for best price guarantee, present store manager or Customer Care Center representative with proof of competitor's pricing at time of purchase. Product must be similar in style, fabric, and quality to qualify for Best Price Guarantee. In-stock merchandise only. Items for purchase are subject to sales tax. Dress by Windsor. Discount offers do not apply to Windsor.